

# **SOUTHEND-ON-SEA BOROUGH COUNCIL**

## **Meeting of Cabinet**

**Date: Tuesday, 5th January, 2016**

**Place: Committee Room 1 - Civic Suite**

**Present:** Councillor Woodley (Chair)  
Councillors Gilbert (Vice-Chair), Jones, Moyies, Norman MBE, Terry and Betson

**In Attendance:** Councillors Assenheim, Folkard, Holland, Mulroney and Salter  
R Tinlin, J K Williams, S Leftley, A Lewis, A Atherton, J Chesterton, J Ruffle, C Gamble and Keating

**Start/End Time:** 2.00 - 3.16 pm

### **518 Apologies for Absence**

There were no apologies for absence at this meeting.

### **519 Minutes of the Meeting held on 10 November 2015**

Resolved:-

That the Minutes of the Meeting held on 10<sup>th</sup> November 2015 be confirmed as a correct record and signed.

### **520 Declarations of Interest**

(a) Councillor Assenheim – Notice of Motion, Local Connection Housing Allocation Policy - Board Member of South Essex Homes - non-pecuniary interest.

(b) Councillor Betson – Appropriation of Assets – Board Member of South Essex Homes and knows tenant of 75 Southchurch Avenue – non-pecuniary interest.

(c) Councillor Betson – Fostering Service Annual Report - Member of Fostering Panel – non-pecuniary interest.

(d) Councillor Terry – Flood Incident Report - Lives in area affected – non-pecuniary interest.

### **521 Notice of Motion - Refugees**

At the meeting of Council held on 10<sup>th</sup> December 2015, Members received a notice of motion in relation to the support of refugees, which was proposed by Councillor Ware-Lane and seconded by Councillor Nevin (this had been referred to Cabinet in accordance with Standing Order 8.4).

Resolved:

1. That it be noted:

(i) Conflicts in the Middle East have created the largest refugee crisis in generations.

(ii) Thousands of people have died while seeking sanctuary from the violence this year alone trying to cross the Mediterranean Sea; many of them were children.

(iii) The United Kingdom has played a leading role as one of the world's top international donors, supporting refugees in Syria and the surrounding area.

(iv) The UN estimates there are over 320,000 people though who live in urgent need of resettlement. Survivors of torture or sexual violence, the very elderly or disabled, there are people who cannot survive in UN refugee camps near in countries surrounding Syria.

(v) The UK has a long and important tradition of offering sanctuary to those who need protection. 100,000 Huguenots, 10,000 Jewish Kindertransport children spared the Nazi concentration camps, 160,000 Poles following the Second World War many of whom had served in the Battle of Britain, the Vietnamese Boat People, the 28,000 Asian Ugandans fleeing Idi Amin and the people who fled the war in Kosovo. This is our proud and decent tradition.

(vi) To play its part fully in solving this global crisis the British government must work for durable long term political solutions in the region, lead as a major international donor, and live up to its reputation as a place of sanctuary, integration and protection.

2. That this Council believes:

(i) That this crisis will be better managed if incoming refugees are accommodated around the whole country;

(ii) We can best rise to the crisis if a National Welcome and Resettlement Board bringing together local and national government, civil society and business leadership, is created to oversee efforts to resettle refugees and mobilise public support as in times past;

(iii) Long term political solutions are needed to ease the crisis, but in the meantime we must do what we can;

(iv) The UK must welcome its fair share of refugees to ease this crisis.

3. That it also be noted:

(i) On the 18 September the Council wrote to the Home Office with an offer to support Syrian refugees (10-12 *initially*), with a preference for families, pending clarification of the resettlement process and the final funding package available.

(ii) The Council will provide the following support to refugees (many of whom may have complex needs):

- Meet and greet arriving refugees from the designated regional airport;
- Arrange accommodation for the arriving refugees that meets local authority standards, which is affordable and sustainable;
- Furnish the property appropriately including essential white goods;
- Register refugees with utilities;
- Provide a welcome pack of groceries;
- Provide an allowance for each refugee while benefits claims are processed;
- Provide advice and assistance with registering refugees for mainstream benefits and services, including local schools, GPs and access to employment (utilising skills that some refugees may have);
- Put in place a 12 month support plan for each family to support their orientation into their new home/area;
- Provide access to accredited English language classes within one month of arrival; and
- Ensure interpretation services are available throughout the period of resettlement.

(iii) The Council has established a Displaced Communities Partnership Group to co-ordinate the Council's, partners, community and voluntary sector groups' response to supporting displaced communities, with an initial focus on the Syrian refugee crisis.

(vi) The increasing pressures on the Council to meet levels of demand for critical Council services, such as housing and social care, as a result of continuing reductions in Government support and the growing needs of residents and displaced families.

4. That the Council will:

(i) review its ability to receive more refugees on receipt of full knowledge of final levels of government support and once the capacity of the support mechanisms being put in place by the Council and partners becomes clearer; and

(ii) write to the Prime Minister to inform him of the Council's resolve to contribute to the country's overall response.

Reason for Decision

To respond to the notice of motion.

Other Options

None

Note:- This is an Executive Function

Eligible for call-in to Policy and Resources Scrutiny Committee

Executive Councillor:- Cllr Gilbert

**522 Notice of Motion - Local Connection Housing Allocation Policy**

At the meeting of Council held on 10<sup>th</sup> December 2015, Members received a notice of motion requesting the Council to review and amend the three year local entitlement for social housing rule to seven years in line with Basildon District Council's Policy. The motion was proposed by Councillor Callaghan and seconded by Councillor Davies (this had been referred to Cabinet in accordance with Standing Order 8.4).

The Cabinet considered a report by the Corporate Director for People which had been prepared in response to the notice of motion.

Resolved:-

That the contents of the submitted report be noted and that Officers be asked to undertake further investigation of the issues raised and bring back a report to the meeting of the Cabinet on 15<sup>th</sup> March 2016.

Reason for Decision

To respond to the notice of motion.

Other Options

None

Note:- This is an Executive Function  
Eligible for call-in to Policy and Resources Scrutiny Committee  
Executive Councillor:- Cllr Norman

**523 Notice of Motion - Sunday Trading**

At the meeting of Council held on 10<sup>th</sup> December 2015, Members received a notice of motion in relation to Sunday Trading, which was proposed by Councillor Ware-Lane and seconded by Councillor Willis (this had been referred to Cabinet in accordance with Standing Order 8.4).

Resolved:-

That the Council write to the Secretary of State for Business, Innovation and Skills and the Secretary of State for Communities and Local Government advising that this Council believes that the Sunday Trading Act has worked well for 20 years and ensures that Sunday remains a special day whilst allowing shops to trade.

Reason for Decision

To respond to the notice of motion

Other Options

None

Note:- This is an Executive Function  
Eligible for call-in to Place Scrutiny Committee  
Executive Councillor:- Councillor Norman

**524 Notice of Motion - Southend Borough Patrol**

At the meeting of Council held on 10<sup>th</sup> December 2015, Members received a notice of motion in relation to the reintroduction of the Southend Borough Patrol, which was proposed by Councillor Assenheim and seconded by Councillors Terry, Kenyon and Endersby.

Resolved:-

1. That the Council explore, with Partner Agencies, an effective approach to ensuring the town remains a safe place to live work and visit in the context of the austerity measures on all public services within Southend.
2. That the Council continues to develop a combined response model as demonstrated with the recent cruiser events along the seafront during 2015.

Reason for Decision

To respond to the notice of motion

Other Options

None

Note:- This is an Executive Function  
Called-in to Policy and Resources Scrutiny Committee  
Executive Councillor:- Councillor Gilbert

**525 Notice of Motion - Transatlantic Trade and Investment Partnership**

At the meeting of Council held on 10<sup>th</sup> December 2015, Members received a notice of motion in relation to the Transatlantic Trade and Investment Partnership (TTIP), which was proposed by Councillor Ware-Lane and seconded by Councillor Nevin (this had been referred to Cabinet in accordance with Standing Order 8.4).

Resolved:

1. That the Council write to the Secretary of State for Communities and Local Government and its MEPs to express its concerns regarding the TTIP and to call for an impact assessment of the TTIP on public services in the UK.
2. That the Council make local public sector partners aware of the TTIP negotiations to enable them to make their own representations to Government with regards to the potential impacts of the TTIP.

Reason for Decision

To respond to the notice of motion

Other Options

None

Note:- This is an Executive Function  
Eligible for call-in to Place Scrutiny Committee  
Executive Councillor:- Councillor Betson

## 526 Notice of Motion - Changes in Electoral Arrangements

At the meeting of Council held on 10<sup>th</sup> December 2015, Members received a notice of motion proposing:

(a) A move towards holding elections every 4 years instead of electing by thirds with one third of the Councillors elected at a time.

(b) A reduction in the number of Councillors from 51 to 34 (2 per ward).

The notice of motion was proposed by Councillor Woodley and seconded by Councillor Moyies (this had been referred to Cabinet in accordance with Standing Order 8.4).

Resolved:-

That the notice of motion be referred to Council for consideration alongside a report to be prepared by officers providing background information to enable Council to make a decision.

Reason for Decision

To respond to the notice of motion.

Other Options

None

Note:- This is a Council Function

Eligible for call-in to Policy and Resources Scrutiny Committee

Executive Councillor:- Councillor Woodley

## 527 Reference back from Council, 10th December 2015 - Notice of Motion - HIV Testing

At the meeting of Council held on 10<sup>th</sup> December 2015, it was resolved to refer back the Cabinet's initial response to the HIV notice of motion (the motion was originally submitted to Council on 22<sup>nd</sup> October 2015). The Cabinet considered a report of the Director of Public Health setting out a revised suggested response to meet the general objectives of the motion.

Resolved:-

That the Southend-on-Sea Borough Council HIV Position Statement, as set out in Appendix 1 to the submitted report, be adopted in order to meet the general objectives of the motion.

Reason for Decision

A late HIV diagnosis can have adverse consequences on the individual including making it more likely the person will have frequent admissions to hospital due to illness and reducing their life expectancy and also increases the risk of transmission of the disease within the population

## Other Options

That the original HIV motion is agreed or other measures are introduced to reduce the proportion of people diagnosed late with HIV in the Borough.

Note:- This is an Executive Function.  
Called-in to People Scrutiny Committee  
Executive Councillor:- Cllr Moyies

### **528 Monthly Performance Report - October 2015**

Resolved :-

That the submitted report be noted.

Note:- This is an Executive Function.  
Referred direct to all three Scrutiny Committees  
Executive Councillor:- As appropriate to the item.

### **529 Corporate Peer Review**

The Cabinet considered a report of the Chief Executive presenting the Corporate Peer Challenge final Feedback Letter.

The main purpose of the challenge was to help provide an external reality check and aide thinking around the future of the Council given the nature and scale of challenges facing Southend-on-Sea. Members noted that the peer team's findings were positive and highlighted the strengths of the Council, areas of good practice and improvements that had been delivered.

On behalf of Members, the Leader of the Council thanked the Chief Executive and his staff for the continuing hard work that supported this successful outcome.

Resolved:

That the submitted report and appendix, be noted.

Reason for Decision

To note the feedback letter

Other Options

None

Note:- This is an Executive Function.  
Called-in to Policy and Resources Scrutiny Committee  
Executive Councillor:- Cllr Woodley

## 530 Employee Code of Conduct

The Cabinet considered a report of the Corporate Director for Corporate Services proposing the adoption of a revised Employee Code of Conduct and 6 new HR policies.

Recommended:

1. That the new Employee Code of Conduct as set out in Appendix 1 to the submitted report be introduced and that Part 5(c) of the Constitution be amended accordingly.

2. That the following consequential change is made to Council Procedure Rule 21 and Part 4(a) of the Constitution be amended accordingly:

“The Council’s Head of People and Policy shall keep a central electronic register of all declarations of interest by employees pursuant to the Employee Code of Conduct in Part 5(c) and this will include any disclosure by officers of interests in contracts under S.117 of the Local Government Act 1972. The central electronic register will be open to public inspection in respect of the entries of the Chief Officers”.

3. That the suite of 6 new HR policies, as set out in Appendix 2 to the submitted report, which are needed to fill identified gaps in the Council’s HR policy framework to support the revised Employee Code of Conduct, be approved.

Reason for Decision

To ensure that the Council has an up to date Employee Code of Conduct with supporting HR Policies that are fit for purpose.

Other options

To introduce a revised Employee Code of Conduct and supporting HR Policies in a different format

Note:- This is a Council Function.

Eligible to call-in to Policy and Resources Scrutiny Committee

Executive Councillor:- Cllr Gilbert

## 531 Council Tax Discounts and Exemptions and Discretionary Relief Policy

The Cabinet considered a report of the Corporate Director for Corporate Services concerning:

(a) The Council Tax policy for Discretionary Reduction in Liability under Section 13a of the Local Government Finance Act 1992

(b) The granting of discretionary Council tax discounts to households affected by flooding

(c) The implementation of further amendments to Council Tax discounts and exemptions with effect from 1 April 2016.



Recommended:-

1. That the introduction of the Discretionary Reduction in Liability Policy, as set out in Appendix 1 to the submitted report, be approved.

2. That the award of discretionary discounts to Council Tax payers who have suffered exceptional hardship or misfortune due to flooding, be approved with applications being determined by the Head of Finance and Resources.

3. That the following changes to Council Tax discounts and exemptions be implemented with effect from 1 April 2016 and be incorporated into the Council Tax base:

(i) Properties requiring or undergoing structural alteration or major repairs (Class D) as allowed by Section 11a of the Local Government Finance Act 2012 will be set at 0%; and

(ii) Vacant and substantially unfurnished properties (Class C) as allowed by Section 11a of the Local Government Finance Act 2012 to be entitled to receive a discount of 100% for up to 1 month. If Class D is applicable then there is no entitlement to Class C.

Reason for Decision

1. In respect of the Discretionary Policy, the Council should have a clear policy for dealing with requests for Discretionary reduction in liability in line with Government guidelines.

2. In respect of Flooding, Central Government expects local authorities to grant relief to qualifying Council tax payers in relation to flooding and will fully reimburse billing authorities for the actual cost to them by paying grants to the Council under section 31 of the Local Government Act 2003.

3. In respect of amendments to existing Council Tax discounts and exemptions, this will increase revenue to the Council in 2016/17 and will have a limited impact on the majority of Council Tax payers.

Other Options

There is the option to keep the discounts unchanged, but this will mean a lost opportunity to increase the Council Tax base in 2016/17.

Note:- This is a Council Function.

Eligible to call-in to Policy and Resources Scrutiny Committee

Executive Councillor:- Cllr Woodley

## **532 Appropriation of Assets**

The Cabinet considered a report of the Corporate Director for Corporate Services to move certain assets between the General Fund and the Housing Revenue Account, so as to better reflect their usage and therefore allow for the appropriate accounting.

Resolved:-

That under S122(1) of the Local Government Act 1972:

(i) 75 Southchurch Avenue be appropriated from the General Fund to the HRA; and

(ii) The parking areas and garages on the Queensway site be appropriated from the HRA to the General Fund.

Reason for Decision

1. The appropriation of the garages and parking areas on Queensway should be undertaken as the garages and parking areas are no longer required for the "housing HRA" purposes for which they are held and such appropriation assists in site rationalisation prior to any redevelopment of the site.

2. The appropriation of the surplus general fund property should be undertaken as the property is no longer required for the "general fund" purposes for which it is held and such appropriation assists in bringing it back into use as affordable council housing.

Other Options

Given that 75 Southchurch Avenue is now surplus to its original requirement, rather than appropriate it into the HRA and let it, there is the option to sell on the open market. There is, however, a known housing need for 75 Southchurch Avenue that would be difficult for the Council to meet if this property is not let. It is suggested that this overrides the potential for a capital receipt.

Note:- This is an Executive Function.

Eligible to call-in to Policy and Resources Scrutiny Committee

Executive Councillors:- Cllr Woodley and Cllr Norman

### **533 Children's Services Peer Review**

The Cabinet considered a report of the Corporate Director for People on the outcome of the Children's Services Peer Review.

On behalf of Members, the Leader of the Council expressed his appreciation to the relevant officers for their contribution towards the positive outcome of the inspection and their hard work.

Resolved:

1. That the Regional Peer Review Outcome letter, as set out at Appendix A to the submitted report, be noted.

2. That the Children's Services Action Plan, as set out at Appendix B to the submitted report, be approved.

Reason for Decision

To inform Members of the outcome of the Peer Review.

Other Options

None

Note:- This is an Executive Function.  
Called-in to People Scrutiny Committee  
Executive Councillor:- Cllr Jones

#### **534 Adoption Services Annual Report and Statement of Purpose**

The Cabinet considered a report of the Corporate Director for People setting out the activities of the Adoption Service, January – December 2015 and the updated Statement of Purpose in line with Standard 18.3 of the Adoption National Minimum Standards.

On consideration of the report, the Leader of the Council acknowledged the achievements of the Adoption Service and, on behalf of Members, thanked the relevant officers for their sterling work.

Resolved:-

1. That the Annual Report, as set out in Appendix 1 to the submitted report, be noted.
2. That the updated Statement of Purpose, as set out in Appendix 2 to the submitted report, be approved.

Reason for Decision

1. The Annual Report provides one of the two reports required each year. The second report takes the form of an interim adoption report.
2. The Adoption Statement of Purpose has been updated and requires Cabinet approval.

Other Options

There are no other options presented as it is a statutory requirement to present a report to the Executive twice yearly and to update the Statement of Purpose annually.

Note:- This is an Executive Function.  
Eligible to call-in to People Scrutiny Committee  
Executive Councillor:- Cllr Jones

#### **535 Fostering Service Annual Report**

The Cabinet considered a report of the Corporate Director for People setting out the activities of the Fostering Service during the last year and the updated Statement of Purpose in line with standard 16 of the Fostering National Minimum Standards.

Resolved:-

That the Annual Report and Statement of Purpose, as set out in Appendices 1 and 2 to the submitted report, be approved.

Reason for Decision

The Fostering Statement of Purpose outlines the Fostering Service core services and the annual report outlines the activities undertaken by Southend Fostering Service during 2015 and the outcomes and impact of the service.

Other Options

None

Note:- This is an Executive Function.

Eligible to call-in to People Scrutiny Committee

Executive Councillor:- Cllr Jones and Cllr Moyies

### **536 Annual Report on Safeguarding Children and Adults**

The Cabinet considered a report of the Corporate Director for People providing an annual assurance assessment in respect of the Council's responsibilities for safeguarding children and adults in Southend.

Resolved:-

That the submitted report be noted and that the actions detailed in paragraph 3.8 of the submitted report, be approved.

Reasons for Decision

To keep the Council informed of the position in respect of safeguarding children and adults in Southend.

Other Options

None

Note:- This is an Executive Function.

Called-in to People Scrutiny Committee

Executive Councillors:- Cllr Jones and Cllr Moyies

### **537 School Admissions Arrangements for Community Schools 2017/18**

The Cabinet considered a report of the Corporate Director for People on the proposed published admissions numbers for community schools for 2017/18.

Resolved:-

That the published admission numbers for community schools for 2017/18, as set out in Appendix 1 to the submitted report, be approved.

## Reason for Decision

The Council has a duty to ensure there are sufficient school places and to determine admission arrangements for September 2017 by 28<sup>th</sup> February 2016.

## Other Options

There are no other options available that will ensure sufficient school places for September 2017 as these options have been carefully considered and are part of the overall strategy agreed with the schools.

Note:- This is an Executive Function.  
Called-in to People Scrutiny Committee  
Executive Councillor:- Cllr Jones

### **538 Essex and Southend Replacement Waste Local Plan**

The Cabinet considered a report of the Corporate Director for Place seeking endorsement of the Essex and Southend-on-Sea Replacement Waste Local Plan Proposed Submission Document (RWLP). The RWLP would replace the existing Essex and Southend Waste Local Plan 2001 and provide planning policies to guide and enable waste and related developments until 2032 within the administrative boundaries of Essex and Southend-on-Sea.

#### Recommended:-

1. That the RWLP, as set out in Appendix 1 to the submitted report, be published for public consultation under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012.
2. That the RWLP be submitted to the Secretary of State, prior to Examination in Public, under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012.
3. That the Corporate Director for Place, in consultation with the Executive Councillor for Housing, Planning and Regulatory Services, be authorised to:
  - (i) approve amendments to the RWLP that may result from *inter alia* analysis of the representations made following public consultation, recommendations of the Sustainability Appraisal and any additional evidence considered, and then consult on these changes, if required, before they are submitted to the Secretary of State;
  - (ii) agree and approve amendments that may be proposed by the Inspector during the Examination in Public process and to any further consultation that may be required as a result of this; and
  - (iii) take all necessary steps to ensure compliance with the relevant statutory processes and procedures necessary for preparation and participation of the Council at the Examination in Public.
4. That the consultation summary regarding the previous version of the RWLP, as set out in Appendix 2 to the submitted report, be noted.

#### Reason for Decision

To ensure the expeditious production of the RWLP.

#### Other Options

An alternative option would be for the Borough Council not to produce a RWLP and rely solely on national planning policy to assess waste management planning applications. However, it is considered that the RWLP, once adopted, will be a significant and up to date planning tool to manage Southend-on-Sea's built environment.

Note:- This is a Council Function.  
Called-in to Place Scrutiny Committee  
Executive Councillor:- Cllr Norman

### **539 Flood Incident Report - URS (September 2014)**

The Cabinet considered a report of the Corporate Director for Place concerning the completion of the formal report under Section 19 of the Flood and Water Management Act 2010 into the flooding in Southend on 19th September 2014.

#### Resolved:

1. That the submitted report be noted and approved for publication.
2. That the submitted Action Plan, be approved.
3. That the actions taken and work carried out to date to address or investigate identified issues in the highway drainage and sewerage network, be noted.

#### Reason for Decision

To comply with the statutory requirements under the Flood and Water Management Act 2010.

#### Other Options

None

Note:- This is an Executive Function.  
Eligible to call-in to Place Scrutiny Committee  
Executive Councillor:- Cllr Terry

### **540 Shoebury Garrison Land Transfers**

The Cabinet considered a report of the Corporate Director for Place setting out the current position in respect of the Section 106 Agreement dated 6th February 2004 (as subsequently modified) relating to land transfers at Shoebury Garrison.

Resolved:

1. That it be noted that the land shown on the plan at Appendix 1 to the submitted report comprising the sea walls and associated structures will be transferred to the Council by Avant Homes ("the developer") in accordance with the terms of the S106, once all repair works required by the S106 have been completed to the Council's reasonable satisfaction.
2. That the additional land shown in Appendix 2a and 2b to the submitted report be transferred to the Council by the developer, and the additional land shown in Appendix 2c be transferred to the Council by the Ministry of Defence ("MoD").
3. That all areas of foreshore comprised within the land referred to in 1 above be transferred to the MoD as soon as possible and until such transfer that the foreshore at Shoebury Garrison remain closed to the public.
4. That the allocation of departmental duties and responsibilities for future management of the land to be transferred to the Council, be noted.
5. That the Corporate Director for Place be authorised to determine the best possible solutions in relation to other minor related issues including (but not limited to) a procedure for works in the park and foreshore, a media / communications strategy, the surface water outfall, positioning / ownership of navigation aids, drainage ditches / scrapes / swales etc.

Reasons for Decision

1. The Council is contractually obliged (by the S106) to take a transfer of the sea walls and associated structures from the developer once the prescribed repair works have been carried out to the reasonable satisfaction of the Council and a Deed of Covenant with the MoD is completed.
2. It is considered judicious to seek to transfer all areas of foreshore to the MoD as soon as possible after the transfer of this land from the developer to the Council. This will significantly reduce both the Council's liability in respect of occupiers' liability and on-going security and maintenance costs.
3. To ensure the Council's duties and responsibilities in relation to the land are adequately fulfilled, upon transfer the relevant departments need to be allocated key tasks (on-going inspections and maintenance), taking into account the potentially significant budgetary implications.

Other Options:

None

Note:- This is an Executive Function  
Called-in to Place Scrutiny Committee  
Executive Councillor:- Councillor Norman

**541 Minutes of the London Southend Airport Monitoring Working Party held Wednesday 4th November 2015**

Resolved:

That the minutes of the London Southend Airport Monitoring Working Party held 4<sup>th</sup> November 2015, be noted.

Note:- This is an Executive Function  
Eligible for call-in to Place Scrutiny Committee  
Executive Councillor:- Councillor Terry

**542 Minutes of the Waste Management Working Party held 8th December 2015**

The Cabinet considered the recommendation of the Waste Management Working Party in relation to the Residual Waste Treatment Facility.

Resolved:

That the minutes of the Waste Management Working Party held 8<sup>th</sup> December 2015 be received and the recommendation, be approved.

Note: This is an Executive Function  
Eligible for call-in to Place Scrutiny Committee  
Executive Councillor: Councillor Terry

**543 Council Procedure Rule 46**

Resolved:-

That the submitted report be noted.

Note:- This is an Executive Function.  
Eligible for call-in to all three Scrutiny Committees as appropriate to the item  
Executive Councillor:- As appropriate to the item

**Chairman:** \_\_\_\_\_